

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 9th October, 2013 at 1.00 pm

Councillors

K Wakefield (Chair) A Carter
J Blake
M Dobson
P Gruen
R Lewis
L Mulherin
A Ogilvie
L Yeadon

MEMBERSHIP

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 4th September 2013.</p>	1 - 20

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6 K	Adel and Wharfedale; Alwoodley; Ardsley and Robin Hood; Armley; Bramley and Stanningley; Calverley and Farsley; Farnley and Wortley; Garforth and Swillington; Guiseley and Rawdon; Harewood; Horsforth; Kippax and Methley; Kirkstall; Middleton Park; Morley North; Morley South; Otley and Yeadon; Pudsey; Weetwood; Wetherby		<p data-bbox="676 286 916 320"><u>ENVIRONMENT</u></p> <p data-bbox="676 394 1398 461">ALTERNATE WEEKLY COLLECTIONS: PHASE ONE EVALUATION</p> <p data-bbox="676 501 1398 864">To consider the report of the Director of Environment and Housing which assesses the early success of Phase One of the Alternate Weekly Collections project (AWC). This is measured against the expected deliverables and objectives in both project delivery and operational implementation. In addition to measures of success, this report highlights learning from Phase One that can be adopted to progress and improve further phases.</p>	21 - 54

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7 K	Roundhay	10.4(3) (Appendix 4 only)	<p>DESIGN & COST REPORT FOR THE IMPROVEMENT AND DEVELOPMENT OF VISITOR SERVICES AT THE ARNOLD AND MARJORIE ZIFF TROPICAL WORLD IN ROUNDHAY PARK</p> <p>To consider the report of the Director of Environment and Housing which provides an update on the progress that has been made with the development of plans to enhance and improve the Arnold and Marjorie Ziff Tropical World in Roundhay Park, including a brief review of phase 1 and details on progress made with phase 2 improvements.</p> <p>Appendix 4 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3).</p>	55 - 86
8 K			<p>REVIEW OF PARKS OUTDOOR BOWLING PROVISION IN LEEDS</p> <p>To consider the report of the Director of Environment and Housing summarising the findings of consultation on proposals to review service provision for outdoor bowls facilities in Leeds, and which makes recommendations on the future management of Council owned and maintained bowling facilities.</p>	87 - 106
9			<p><u>LEISURE & SKILLS</u></p> <p>A STRATEGY FOR SPORT AND ACTIVE LIFESTYLES IN LEEDS 2013-2018</p> <p>To consider the joint report of the Director of City Development and the Director of Public Health highlighting the work of Sport Leeds in developing a strategy for Sport and Active Lifestyles for the city, and informing of the achievements of Sport Leeds.</p>	107 - 136

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10 K			<p data-bbox="676 286 1326 353">NATIONAL GOVERNING BODY OF SPORT "PLACE PILOT"</p> <p data-bbox="676 398 1390 577">To consider the report of the Director of City Development outlining the National Governing Body of Sport "Place pilot" initiative and which seeks approval to accept grant funding from Sport England of up to £500,000.</p> <p data-bbox="676 719 1246 752"><u>LEADER OF COUNCIL'S PORTFOLIO</u></p>	137 - 158
11			<p data-bbox="676 824 1353 891">FINANCIAL HEALTH MONITORING 2013/14 - MONTH 5</p> <p data-bbox="676 936 1401 1081">To consider the report of the Deputy Chief Executive setting out for the Board the Council's projected financial health position for 2013/14 after five months of the financial year.</p>	159 - 174
12 K			<p data-bbox="676 1182 1401 1249">MEDIUM TERM FINANCIAL STRATEGY 2014/15 TO 2015/16</p> <p data-bbox="676 1294 1390 1552">To consider the report of the Deputy Chief Executive setting out for the principles and assumptions underlying the proposed financial strategy covering the years 2014/15 to 2015/16. This will provide the framework for the preparation of the 2014/15 initial budget proposals which will be presented to the Board in December 2013.</p>	175 - 186

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13			<p>REVIEW OF THE LOCAL WELFARE SUPPORT SCHEME</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the progress of the Local Welfare Support Scheme and which also makes proposals on how it can be adapted to effectively assist the most vulnerable in Leeds from the impact of benefit changes and falling incomes.</p>	187 - 198
14 K		10.4(3) (Appendix 1 only)	<p>FUNDING FOR A NEW INWARD INVESTMENT SERVICE FOR LEEDS CITY REGION</p> <p>To consider the report of the Deputy Chief Executive providing an update on the development of a new, proactive inward investment service for Leeds City Region (LCR), capable of significantly increasing the City Region's share of new direct business investment from elsewhere in the UK (particularly London and the South East) and overseas. In addition, the report seeks approval to provide advanced funding of up to £1,720,000 for the new service over a three-year period 2013/14 to 2015/16 to be funded through the Council's general fund reserves . The requested advance funding will be reimbursed to the Council's general fund reserves via future business rates receipts to be generated as more businesses locate/expand onto the AVL EZ. It is estimated that the full amount will be repaid to the Council by mid-2018/19.</p> <p>Appendix 1 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3).</p>	199 - 210

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15 K	Cross Gates and Whinmoor; Harewood		<p data-bbox="676 286 1203 320"><u>DEVELOPMENT & THE ECONOMY</u></p> <p data-bbox="676 392 1374 459">EAST LEEDS EXTENSION AND EAST LEEDS ORBITAL ROAD - OUTCOME OF FEASIBILITY</p> <p data-bbox="676 501 1401 972">To consider the report of the Director of City Development providing details of work undertaken on the Council's behalf to set out an approach to the design and delivery of a new East Leeds Orbital Road as part of a wider transport strategy to support the development of land for new housing in the East Leeds Extension. In addition, the report also sets out proposed next steps for Executive Board to consider how the Council could take forward further design and specification of the road and play a further role in the co-ordinated provision of infrastructure and development across the area.</p>	211 - 252
16		10.4(3) (Appendix 1 only)	<p data-bbox="676 1048 1362 1115">PROPOSED LEVY ON LARGE RETAIL UNITS ("THE SUPERMARKET LEVY")</p> <p data-bbox="676 1158 1401 1442">To consider the report of the Director of City Development which has been prepared in response to a resolution of Council on the 1st July 2013. Specifically, the report sets out the need for the Council to have a considered approach towards a proposal by the 'Local Works' campaign group to introduce an additional levy on large retail units.</p> <p data-bbox="676 1485 1385 1592">Appendix 1 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3).</p>	253 - 270

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17 K			<p><u>NEIGHBOURHOODS, PLANNING & SUPPORT SERVICES</u></p> <p>THE COMMUNITY INFRASTRUCTURE LEVY - DRAFT CHARGING SCHEDULE</p> <p>To consider the report of the Director of City Development explaining the changes to the (Community Infrastructure Levy) CIL Draft Charging Schedule which are now proposed following the Preliminary Draft consultation, including reference to further background information and analysis.</p>	271 - 322
18			<p>HEALTH AND SAFETY PERFORMANCE 2012/2013</p> <p>To consider the report of the Deputy Chief Executive explaining how the Council manages health and safety in the current legal and political context, and makes recommendations around the priority areas for intervention during 2013/2014.</p>	323 - 332
19			<p><u>CHILDREN'S SERVICES</u></p> <p>INFORMATION ON THE ANNUAL ADMISSIONS ROUND FOR SEPTEMBER 2013 ENTRY</p> <p>To consider the report of the Director of Children's Services providing statistical information on Admissions into Reception and year 7 for September 2013. The report notes the rising birth rate in Leeds and assesses how this is affecting entry into both primary and secondary schools. In addition, the report further considers the effect on the application process of the timing of Free Schools being approved by the DfE and the interaction with the current Admission policy.</p>	333 - 346

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20			<p>CHILDREN'S SERVICES UPDATE REPORT</p> <p>To consider the report of the Director of Childrens Services providing an update of progress achieved in important areas within Children's Services. The report particularly focuses upon safeguarding and social work, due to the importance of safeguarding for the Council, and because these services are the only area of the Council still subject to high profile, unannounced inspection. In addition, the report sets out the progress made over the past year, and the key challenges for the year ahead.</p>	347 - 358